

Securing your Account Information & Identity

Keeping your account safe

- Use a complex password and memorize the password. Do not write down your passwords or store them in your browsers or other computer programs.
- Do not reply to suspicious emails, text messages, phone calls or voice messages.
- Do not use online banking on public or shared computers.
- Always sign off when you have completed your transactions in your online account.

Keeping your computer safe

- Always use firewall and anti-virus software on your computer. Keep your computer up to date with the latest virus definitions and software patches.
- Never download software from unknown sources such as a pop up or email.

Keeping your identity safe

- Never share personal information by telephone or email.
- Review your monthly statements for fraudulent activity.
- Review your credit reports annually for erroneous information. You can receive your credit report for free at www.annualcreditreport.com

