

Quicken for Windows New User Instructions

***Quicken for Windows (2014,2015,2016)
Express Web Connect***

Introduction

To complete these instructions, you will need your login credentials for the **Lebanon FCU** NetTeller website.

It is important that you perform the following instructions exactly as described and in the order presented.

Documentation and Procedures

Task 1: Activate Your Account(s) at Lebanon FCU

1. Open the account register that you want to enable for online account access.
2. Choose **Account Actions** menu > **Set Up Online**.
3. Enter **Lebanon FCU** and click **Next**.
4. Type your **User ID** and **Password**. Click **Connect**.

NOTE: You may be presented with a security question from your Financial Institutions prior to receiving your accounts.

5. Select **New** or **Add In Quicken**. If you are presented with accounts you do not want to track in this data file, select **Ignore – Don't Download into Quicken**.
6. After all accounts have been matched, click **Next**.

You will receive confirmation that your account(s) have been added.

7. Click **Done** or **Finish**.

Thank you for making these important changes!